



TRINIDAD & TOBAGO CONTRACTORS ASSOCIATION

Application for Membership

The Professional Centre Building
 1st Floor Unit B203
 11-13 Fitzblackman Drive, Wrightson Rd. Ext.
 Port of Spain
 Tel: (868) 627-1266/2080
 Fax: (868) 623-2949
 E-mail: ttcaservice@flowtrinidad.com

Please read carefully and complete by printing in ink or typing. Kindly provide all information requested and add additional sheets if necessary.

Company/ Business Name:		Incorporation Date	For TTCA use	Application Date
Type of Business:	Sole Proprietor Partnership Limited Liability Joint Venture	Company Telephone: Fax: Email: Website:		Type(s) of work desired: ↓
Company Address:		Mailing Address (if different):		
Contact Person (preferably Managing Director)		Job Title:		
Address of Contact Person		Home Telephone no.		

Company Profile Please check the applicable box/boxes: Contractor Supplier Manufacturer

Brief description of the nature of your company and its SPECIALTIES

Asset Value
 \$50,000 – \$1Million (excluding land and Building), Over \$1Million - \$5 Million,
 Over \$5Million - \$15Million, Above \$15 Million,

Please indicate your company's last year turnover.

Membership Fee Structure:		Please attach a copy of your Company's: <input type="checkbox"/> Company's Registration Certificate <input type="checkbox"/> Public Liability Insurance Certificates <input type="checkbox"/> Workmen's, Compensation Insurance <input type="checkbox"/> V.A.T Registration Certificate <input type="checkbox"/> Judgements (registered or unregistered)/ or any court action against the company
<u>Annual Turnover</u>	<u>Dues</u>	
\$50,000 – \$1 Million	\$1,000 (Micro)	
Over \$1 Million – \$5 Million	\$2,000 (Small)	
Over \$5 Million - \$15 Million	\$3,500 (Medium)	
Above \$15 Million	\$5,000 (Large)	

No. of Permanent Employees	Professional Memberships, Certificates, or licenses held:
Please list all affiliated or associated companies:	Do you have any offices abroad? If yes, please list location(s):

Key Personnel Name three (3) of your company's key personnel, including experience, qualifications, expertise and interest.

Name (1)	Position Held in Your Company/Job Title	Years experience
Special Qualifications	Special Expertise	Special Interest
Name (2)	Position Held in Your Company/ Job Title	Years experience
Special Qualifications	Special Expertise	Special Interest
Name (3)	Position Held in Your Company/Job Title	Years experience
Special Qualifications	Special Expertise	Special Interest

Work Record and Typical Contracts or Projects

Starting with the most recent, name at least five (5) contracts or projects in which you have been involved within the past five (5) years, giving the year, the name of the owners, the sites of the projects and their respective values, indicating whether the value is in T.T. dollars or U.S. dollars.

YR	NAME OF OWNER	PROJECT SITE/BUILDING (include country if outside T&T)	\$TT/ \$US	VALUE DOLLARS

Sponsors/Professional References Have two (2) sponsors who are members of TTCA sign this form

Name of Sponsor 1	Name of Sponsor 2
Company Name	Company Name
Address	Address
Telephone	Telephone
Signature/Stamp of Sponsor SEAL	Signature/Stamp of Sponsor SEAL

Opinion Survey

Check off *or add* items you believe would benefit your company and/or the construction industry:

- Industry Updates and Monitoring to Members and Government
- Marketing Plan Development Assistance
- Group Buying of Goods and Services (including insurance)
- Networking with Industry Leaders and Suppliers
- Materials Sources and Quality
- Monitoring of Foreign Contractors
- TTCA Industry In-house Contractor/Member Review Board
- Governmental Lobbying for:
 - Contractor Licensing
 - Construction Lien Law
 - New Standard Form of Building Contract
 - Contract Dispute Mediation and Arbitration
 - Review of National Building Code
 - Governmental Support in Exporting Goods and Services
 - Advance Payments and Mobilization Fees

- Continuing Contractor Education in:
 - Bid Preparation
 - Estimating and Pricing Labour and Materials,
 - Business Organisation and Management
 - Project Management
 - Ethics and Safety
 - Finance
 - Best Investment of Firm's Surplus
 - New Construction Products and Building Techniques
- Other** (Your ideas - add additional sheets, if necessary)

- _____
- _____
- _____

Please answer the following questions on a separate sheet of paper, if necessary, and attach to your application. If there is no problem, kindly state, "none" in answer to the question.

- What are some of your problems with other contractors?
 - With architects?
 - With engineering firms?
 - With manufacturers, valuers/ or suppliers?
 - With government (designating which Ministry, agency or law)?
 - With foreign contractors (individually or with bid documents and/or contracts)?
 - With safety management?
 - With banking authorities or lending agencies?
 - With construction management firms/retention?
 - With quantity surveyors?
 - With land surveyors?
 - With labour?

I hereby apply for membership in the Trinidad and Tobago Contractors Association and, if approved for membership, agree to be bound by the Constitution, Articles of Incorporation, and By-laws of the association. Also, I hereby certify that the answers and other information on this application are true and correct. I understand that my membership may be contingent upon verification and other pertinent information, and that any continued membership depends upon the TTCA Executive Committee or myself. I enclose my non-refundable application fee by either money order or cheque made payable to Trinidad & Tobago Contractors Association in the amount of \$500 plus the advance payment of my annual dues in the amount of \$1,000 (if last year's annual turnover was \$50,000 – \$1 M (Million) or \$2,000 (if your previous year turnover was over \$1Million – \$5M)) or \$3,500 (if your previous year turnover was over \$5M - \$15M and \$5,000 (if your previous year turnover was above \$15Million) dollars.

Signature

Print or Type Name

Date